

LEWISTON-AUBURN 911 COMMITTEE

MINUTES

Date: Thursday, May 21, 2026
Time: 0800
Location: Community Room, Auburn City Hall

Roll Call:

Present- Chief Robert Chase, Chief Carly Conley, Finance Director Tracy Roy, Patricia Mador, Esq., and Citizen-at-large Liz Allen.

Not Present- Chief Jason Moen, Chief Mark Caron, Councilor David Chittim, and Councilor Kelly Butler

Staff- Director Tim Hall, IT Director Drew McKinley, and Operations Manager Mark Cayer.

Secretary- Katie Gallant

Guest(s)-

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:13.

Approval of Minutes:

- Motion to approve the April 16, 2026, meeting minutes was made by Chief Chase Motion seconded by Finance Director Roy.
- All in favor. Motion passes.

Executive Session:

- N/A

Financial Report:

FY 2025 Budget Audit

- Finance Director Roy reviewed the FY 2025 financial statement with the Committee. Ms. Mador, Esq. asked if the auditor found any inconsistencies between the audited and unaudited statements. Finance Director Roy said there was none.
- Finance Director Roy reminded the Committee that there would be a different company performing the FY 2026 audit and that it may be more “in depth”.
- Motion to accept the FY 2025 audited budget review was made by Chief Chase. Motion seconded by Chief Conley.
- All in favor. Motion passes.

FY 2026 Budget Update

- Director Hall reviewed the year to date FY 2026 budget.
- Motion to approve the FY 2026 budget report made by Chief Chase. Motion seconded by Finance Director Roy.
- All in favor. Motion passes.

FY 2027 Budget Update

- Director Hall informed the Committee that both Auburn and Lewiston have approved their budgets..

Director's Report:

General Updates

- Director Hall reviewed the call statistics and noted that medical calls were up from the previous year.
- Director Hall shared with the Committee that two of our employees received awards at the Maine NENA Conference.

Other Business

9-1-1 Center Relocation

- Director Hall informed the Committee that the renovation plans are with the Fire Marshall's Office and we are currently waiting on the approval of permits. Director Hall is also waiting for the finalized contract to sign before work can begin.

IT Director's Report

- IT Director McKinley informed the Committee that Server Project quote has been negotiated and accepted.

Operations Manager's Report:

- Operations Manager Cayer updated the Committee that there are currently two employees in training and a previous employee will be returning in July. Ms. Allen asked how many vacancies does that leave? Operations Manager Cayer said that leaves two vacancies.
- Chief Chase asked if there were dates for the Central Square transition. Director Hall replied that the data conversion is scheduled to begin the week of June 16th.
- Director Hall also informed the Committee that there are discussions between Auburn and the Androscoggin County Commissioners regarding consolidation for the 9-1-1 Centers but he has no information other than what has been publicized.

Next meeting:

- The next meeting will be June 18, 2026 at 08:00 in the Administrative Conference Room in Lewiston City Hall.
- Director Hall requested that the July and August Committee meetings be combined to one date. Thursday, July 30th was decided upon by the Committee.

Public Comment:

- No public comment.

Adjournment:

- Motion to adjourn made by Ms. Allen. Seconded by Ms. Mador, Esq.
- Meeting adjourned at 08:29.